Annex A

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No. **2024-232 NP SVP**
Date: September 9, 2024
PR No./End-User: 2024-07-0998 / PAIO

Company Name : _____
Address : _____
Tel No. & Fax No. : _____
Mobile No.. : _____
PhilGEPS Reg. No. _____
TIN No. _____

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.	UNIT PRICE	TOTAL PRICE
	Meals	300	pax					
	For the conduct of the 2024 Search for Outstanding Government Workers Awards Rites							
	Serving: Food served- 7:00 AM (Breakfast - Spread/Buffet)							
	Buffet to open again at 10:00 AM after the Ceremony							
	Venue: Malacañan Palace							
	Tentative Date: September 18, 2024							
	Must be included in the list of OP accredited suppliers in coordination with IHAO							
	Payment is on a send bill arrangement							
	Number of attendees are subject to change prior to the event							
	Approved Budget for the Contract (ABC): Php 600,000.00							
	x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x							

PEARLIE ANN S. RAMOS
Procurement Officer
931-7935; 931-7939; 931-8092 Loc. 508

Printed Name/Signature
Authorized Representative of the Service Provider